

Space Available Program

*PLEASE PRINT AND COMPLETE ALL INFORMATION

Enrollment is on a space available basis. See [UEE Space Available Program](#) for "Eligibility" information.

- Most CEU-bearing courses found on the [Professional Development website](#) qualify for this program. Extension credit, Resident credit, Test preparation and a few selected certificate courses do not qualify.
- A registration form must be submitted for each course, including each course in a certificate program. **Forms should be sent to University Extended Education at least seven days before the course begins.** Status of enrollment will be sent by email 1-2 working days prior to the course start date. Please do not attend a course without confirmation of enrollment.
- Employees are expected to meet prerequisites, fully participate in and complete all aspects of each course. CEU-bearing courses are graded "Credit" or "No Credit" based on satisfactory attendance and completion of all course requirements. The courses and grades do appear on the participant's CSUF transcript.
- Employees can find their CWID (Campus-Wide ID) at [What's My CWID?](#)

Name <i>Please print or type</i>	CWID #(Campus Wide ID)	<input type="checkbox"/> Male	<input type="checkbox"/> Female
Home Phone #	Campus Extension	Campus Email Address	
<input type="checkbox"/> I am a State employee	Department & Campus Address		
Immediate Supervisor's Name	Extension		

COURSE YOU ARE REQUESTING:		
Course Title	Location	Class Number
Term (Check one)		
<input type="checkbox"/> Intersession <input type="checkbox"/> Spring <input type="checkbox"/> Summer <input type="checkbox"/> Fall		
Start & End Dates		Day & Time
Is this a Certificate Program?		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
If YES, name of the Certificate Program		

I certify the above name individual is a CSUF part-time or full-time State employee with an appointment of not less than six months. (Intermittent, temporary or ASC employees are not eligible).

<i>Signature.</i>	<i>Ext.</i>
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Supervisor's approval required (please sign above)

Email, fax or drop completed registration form to:

Donna Shroyer
University Extended Education CP-100
dshroyer@fullerton.edu
FAX: 657-278-2983

or

Mariana Ferrari
University Extended Education GG Center
mferrari@fullerton.edu
FAX 657-278-2983