I have not taken an Introduction to Criminal Justice or Criminal Law class, but I have substantial experience working in law enforcement. Can I waive these two pre-requisite courses?

In order to determine if you are eligible to waive the pre-requisite classes, you will need to submit a copy of your resume and a letter from your supervisor outlining your job responsibilities to Makeda Seyoum at mseyoum@fullerton.edu.

I took a statistics and research methods course in college, do I still need to take the Law Enforcement, Research and Statistical Methods course?

The course covers research and statistical methods as it relates to Crime Analysis, such as forecasting techniques and trend analysis so it is highly recommended you complete the course. Students wishing to waive the Law Enforcement, Research, and Statistical Methods course will be required to take a proficiency exam. Please email Makeda Seyoum (mseyoum@fullerton.edu) at least three weeks prior to the start of the course to schedule the exam. Students who pass must complete the course waiver form and pay a $55 non-refundable fee.

Will I be able to complete the program while having a full-time job?

The majority of the classes are scheduled on Saturdays and Sundays. The Computer Applications, Criminal Intelligence Analysis, and Law Enforcement Research class each have one Friday meeting date. In addition, you will need to complete a 400 hour practicum with a law enforcement agency, which will require that you have some flexibility in your current work schedule.

How do I find an agency to complete my practicum hours?

Participants must complete at least two (2) courses in the certificate program before beginning a practicum. This will give you some basic knowledge of the Crime Analysis field and will help you understand what types of agencies you should contact to secure a practicum. You should contact any police or sheriff’s department, the California Department of Justice, FBI, etc. In addition, you will be provided with a list of local agencies that can be contacted.

Do I have to register for the practicum?

Yes. There is a registration fee of $55.00 for the practicum. Please register and pay your fee for the practicum when you are close to finishing your internship.

Are there any special requirements I should be aware of to do the practicum?

Participants will be required to pass a background check to intern in a law enforcement agency (Penal Code 13511.5).

Do I have to complete all of my practicum hours at one agency?

No. You may work at as many different agencies as you choose to complete your total of 400 hours of practicum. However, you will need to obtain letters verifying your hours completed from each of the agencies you work for.

Can I waive the practicum?

The practicum requirement may only be waived for those certificate candidates who are, or have been employed full-time for a minimum of one year within a law enforcement agency as a crime and or intelligence analyst. This employment must be verified in writing by a current or past supervisor. Please contact Makeda Seyoum at mseyoum@fullerton.edu for more information.

How do I get my certificate when I’ve completed the program?

In order to receive your certificate of participation from University Extended Education, you must complete and submit the Request for Certificate form located here: http://extension.fullerton.edu/ProfessionalDevelopment/Certificate-Request

You will also receive a certificate from the California Department of Justice (DOJ) as well as Law Enforcement Intelligence Units (LEIU) for your participation in this program.